WOMEN UNIVERSITY, SWABI

URL: [www.wus.edu.pk](http://www.wus.edu.pk/)

Sr. No:

(For Office Use Only)

# JOB APPLICATION FORM FOR TEACHING POSITIONS

Paste 03

recent passport

size pictures

**Advertisement No:**

**Post Applied for:**

|  |
| --- |
| **I. Personal Information** |
| **1. Name (Block Letters):** | **2. Father’s Name (Block Letters):** | **3. CNIC Number:** |
| **4. Gender: Male Female** | **5. Domicile:** | **6. Place of Birth:** |
| **7. Permanent Address:** | **8. Present/Mailing Address:** |
| **9. Date of Birth****(day/month/year):** | **10. Nationality:** | **11. Religion:** |
| **12. Phone (a) Residential****(b) Official** | **13: Mobile Number:** |
| **14. E-mail address:** | **15. Marital Status:** |

|  |
| --- |
| **II. Academic Qualification** |
| **S#** | **DEGREE/ CERTIFICATE** | **Major/ Subjects** | **Board/ University** | **Year of Passing** | **Total Marks** | **Obtained Marks** | **Division/ Grade** | **Percentage** |
| **1.** | **Matriculation** |  |  |  |  |  |  |  |
| **2.** | **Intermediate** |  |  |  |  |  |  |  |
| **3.** | **Bachelors****(14 years educ.)** |  |  |  |  |  |  |  |
| **4.** | **Masters/ BS (16 years educ.)** |  |  |  |  |  |  |  |
| **5.** | **M.Phil./MS** |  |  |  |  |  |  |  |
| **6.** | **PhD** |  |  |  |  |  |  |  |
| **7**. | **Post Doctorate** |  |  |  |  |  |  |  |
| **8.** | **Any Other** |  |  |  |  |  |  |  |

**III. Distinction (Awards/ Medals/Certificates with detail)**

|  |
| --- |
| **IV. Professional Qualification/Training/Certificates/Others;** |
| **S#** | **Title of Training/ Course** | **Diploma/ Certificate** | **Field of Study** | **Institution** | **Grade / Division** |
| **1** |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |

***\*Attach additional sheet if required***

|  |
| --- |
| **V. Employment Record (Start from current position)** |
| **S#** | **Name of Institute/Organizatio n** | **Designation** | **BP S** | **Nature of Job (Permanent/Te mporary/Cont ract/Fixed****Pay)** | **Job Description (Teaching / Research / Admin)** | **Duration Time** |
| **Dates** | **Period** |
| **From** | **To** | **YY-MM-DD** |
| 1 |  |  |  |  |  |  |  |  - -  |
| 2 |  |  |  |  |  |  |  |  - -  |
| 3 |  |  |  |  |  |  |  |  - -  |
| 4 |  |  |  |  |  |  |  |  - -  |
| 5 |  |  |  |  |  |  |  |  - -  |
| 6 |  |  |  |  |  |  |  |  - -  |
| 7 |  |  |  |  |  |  |  |  - -  |
| **Total\*** | **Years: Months: Days:** |

***\*Total Experience till closing date of application. Attach additional sheet if required***

|  |
| --- |
| 1. **Research Publications**
	1. **National/ International Journal Papers**
 |
| **S#** | **Name of Author (s)** | **Complete Name of****Journal and Address with ISSN (Print) No.** | **Title of Publication** | **Vol. No.****& Page No.** | **Category W/X/Y/Z** | **Year Published** |
| 1. |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |
| 5. |  |  |  |  |  |  |
| 6. |  |  |  |  |  |  |
| 7. |  |  |  |  |  |  |
| **(b) Text Books / Chapters Written;** |
| **S#** | **Title of Publication** | **Subject/Description** | **Publisher (if any)** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| **(C ) Patents** |
| **S#** | **Patent Number** | **National/International** | **Granted Year** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |

***\*Attach additional sheet if required***

|  |
| --- |
| **VII. Research Projects** |
| **S#** | **Title of Research Project** | **Contribution to** | **Funding/** | **Status of project** | **Total** |
| **Project** | **Sponsoring** | **(Completed/Secured** | **cost of** |
| **(PI / Co. PI)** | **agency** | **etc)** | **project** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |

***\*All documents relating to research project including approval and sponsor letter(s) must be attached***

***\*Attach additional sheet if required***

|  |
| --- |
| **VIII. References (Academic/Professional)** |
| **Reference-1** | **Reference-2** |
|  |  |

1. **Bank Draft / Receipt No.: (Please attach in original)**

**Amount in PKR:**

**Declaration:**

**Date:**

**It is hereby certified that information given in this application form is correct and nothing relevant has been concealed.**

**Date: / /**

**Signature of Applicant**

1. **Check-List of testimonials attached:**

**Please Send Application Form to:**

**Registrar**

**apply2023@wus.edu.pk**

**Topi Road Main Campus Kotha**

**Women University, Swabi**

**Phone: 0938-221193 / 0938-221138**

|  |
| --- |
| 1. N.I.C |
| 2. SSC (DMC/Transcript + Certificate) |
| 3. FA/F.Sc (DMC/Transcript +Certificate) |
| 4. BA/BSc (DMC/Transcript + Degree) |
| 5. MS/MSc/BS (Transcript +Degree) |
| 6. M.Phil/MS (Transcript +Degree) |
| 7. PhD (Transcript + Degree) |
| 8. List of Publications/ Research Papers |
| 9. Experience Certificate(s) |
| 10. NOC (for In-service candidate) |
| 11. Other documents: |
|  |
|  |
|  |

 **Terms & Conditions**

1. Applicants should apply only on prescribed form available at University website: [www.wus.edu.pk](http://www.wus.edu.pk) applicants are required to visit the University’s web page on regular basis for updates in the process.
2. A Bank draft in the name of Additional Treasurer, Women University, Swabi OR online deposit to Account No. **238739974** United Bank Limited, Swabi Branch (0323) of **for Professor and Associate Professor Rs. 10,000/-** Original Bank draft/online deposit slip, Attested photocopies of all DMCs, degrees, certificates, experience certificates, CNIC, (03) recent passport size photographs, must be attached with the Application Form.
3. Candidates serving in Government, Semi Government and Autonomous Bodies should process their applications through proper channel.
4. The University reserves the right to cancel the whole advertisement or not to fill any advertised post without mentioning any reason.
5. Contact number, Postal and Email addresses must be written clearly on the application form. Any change in contact detail must be reported immediately to the Registrar Office.
6. Candidates applying for more than one position should submit separate forms with all relevant copies and separate bank draft.
7. The University reserves the right to increase or decrease the number of position(s) depending upon the needs of various Sections or not to fill any position.
8. Only short-listed candidates will be called for interview. University will not be held responsible for any delay at part of the courier/mail service provider.
9. Age relaxation (if any) may be allowed as per the Women University, Swabi Statutes-2018.
10. All applications must reach in soft and hard form to office of the undersigned on or before **March 12, 2023 at 04:00pm incomplete** applications or applications received after the due date will not be considered
11. No TA/DA will be given for attending the test/interview.

 Errors and omissions, if any, will be rectified by the University.

## Registrar Women University, Swabi

**Phone: 0938-221193 / 0938-221138**

## For office use only

RECOMMENDATIONS OF THE SCRUTINY COMMITTEE

Please tick the relevant

The candidate is **Eligible** OR **Not Eligible**

If the candidate is **Not Eligible** please state, the reasons:

**1.**

**2.**

**3.**

**Name of Evaluator:**

* 1. **Name**. Signature
	2. **Name**. Signature
	3. **Name**. Signature

# Concerned Dean/Chairman: